

BOARD ACTION SHEET PART 1

From meeting held: 25th April 2018

INCOMPLETE ACTIONS

Item No.	Date of Meeting	Item	Action(s)	Action by	Date to complete by	Date Completed / update
P1/066/18	25.04.18	Food & Drink Strategy	Quality & Safety sub-com to lead and clarify resource implications & on the improvement plan & timescale	SL	July '18	To be included in the Quality & Safety sub-committee reports
P1/056/18	25.04.18	Quality Committee	Change the date of the July Committee	MB/AL	July '18	Completed
P1/051/18	25.04.18	Integrated Performance Report	Enhance the IPR to address gaps in the comprehensive range of operations, quality, finance KPIs to fit CQC best practice.	BS	July '18	See agenda item P1/78/18
P1/051/18	25.04.18	Integrated Performance Report	Update the risk ratings in the 17/18 BAF based on the Board decisions	AL	30.04.18	Completed, reported to Trust Board May 2018
P1/050/18	25.04.18	Chief Executive's Report	Review BAF 18/19 risk rating and report back to Board	AF	July '18	See agenda item P1/86/18
			Review of HO, 1 year on	BS	July '18	See agenda item P1/74/18
			Produce a report and appropriate assurance on the strategic milestones & inter-dependencies to deliver the transforming cancer services & highlight when decisions are required.	BS	July '18	See agenda item P1/81/18 - F&BD Chairs report
P1/045/18	25.04.18	Tell the Board	Propose how the Trust can improve the role of Physician Associate to address gaps in non-prescribing to benefit patients via the Workforce Committee.	SL/SK	July '18	To be included in the Workforce sub-committee reports
P1/044/18	25.04.18	Patient Story	To review a patient complaint, looking at the content, outcome and lessons learnt	SL	Oct '18	
			To review the transport service with a view to improving the service for patients via the Infrastructure Committee.	BS	March '19	
P1/041/18	26/03/2018	Gender Pay Gap	HB to undertake further benchmarking and analysis and present the findings to the Workforce Sub-Committee.	HB	July '18	Completed - see agenda item P1/80/18
P1/039/18	26/03/2018	Trust Financial Plan 2018/19	HB / JA to review the funding for the H-O service workforce.	HB / JA	Oct '18	Completed - see agenda item P1/80/18
			AT to send a communication to staff on the significant investment in staff included in the plan.	AT	April '18	Completed via Team Brief
P1/020/18	07/02/2018	3 Year Trust Operational and Financial Plans	The final plan to be presented to the Board, including the outcome measures.	BS	Oct '18	Year 1 Financial 3 year plan approved 26.3.18 - completed.

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						Year 1 Operational Plan to be completed by the Exec Team, by the end of May.
						Year 2 and 3 strategic objectives to be presented to Board Oct '18
213/17	01/11/2017	Bi-Annual Safe Staffing Report	Quality Committee to review length of stay activity data.	SL/SK	July '18	To be included in the Quality & Safety sub-com KPIs.
043/17	01/03/2017	F&BD Committee Report	Clatterbridge Private Clinic market opportunities to be considered within Part 2 agenda prior to The Mater CEO visiting - schedule aligned to Quarterly Report	YB	July '18	Deferred to July meeting and move to Part 2.
012/17	01/02/2017	Chief Executive's Report	Cancer Alliance progress report to be included in the Board Development programme	PE/AL	July '18 April '18	Completed - Board Development 25th April 2018, 62 day national standard.